

Ph.D.Regulation

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BINOD BIHARI MAHTO KOYALANCHAL UNIVERSITY

Admission Proforma for Research Scholars (Ph.D. Program)

Academic Session: [2025-2026]

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BINOD BIHARI MAHTO KOYALANCHAL UNIVERSITY

Admission Proforma for Research Scholars (Ph.D. Program)

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Ph.D Course Fees Structure

Admission Fees to the course:

GEN/EWS/OBC SC/ST/PH/VH

:1000

: 500

Ph.D. Registration fees

:5000

Ph.D. Course work fees

:5000

Semester fees

:1000

Ph.D.Thesis submission fee (including viva-voce)

:10,000

Standard Operating Procedure (SOP) for a Ph.D. Programme, covering the process from admission to the final award of degree

Standard Operating Procedure (SOP) for Ph.D. Programme

1. Admission Procedure

• 1.1 Notification & Application

- o University publishes Ph.D. admission notification in the University website (link provided in the University website)
- Students can avail the prospectus from the University website.
- o Students can avail the details of the supervisor that is uploaded from the University website.
- Candidates will apply online through the University website submitting required documents (required transcripts, Aadhar No., residential proof, academic qualification certificates, NOC of competent authority if employed.) and passport size photograph
 (2)
- Students have to submit two hard copies of the online application in their respective Departments.

SI.	Particulars	Work of	Work of the	Work by	Remarks
No.		the University	research scholar	Faculty/Dean/HOD	
1.	Ph.D admission Notification	Registrar section Publishes the Notification related to admission			Link in the University website
2.	Prospectus	Prepared by Ph.D cell			Uploaded in the University website
3.	Details of vacancy	Published by Registrar section	-		Uploaded in the University website
4.	Admission Form	Prepared by Ph.D Cell	Fill up the form online and submit the two copies of the filled up form in their respective Department	HOD accepts the application form in two copies from the research scholar and hands over one of the copy to the research scholar	Admission Form uploaded in the University website

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- 2. Departmental Research Council:
 - 2.1 There shall be a **Departmental Research Council (DRC)** as defined in the Statutes/Ordinances of the Higher Educational Institution concerned for Ph.D. scholar. This Council shall have the responsibilities in each department to monitor and decide upon all research activities in the department. DRC will decide upon whether the research work could be carried out in this University with the available infrastructure and suggest any modification required in the research proposal.

The DRC shall consist of the following:

- Head of the Department Chairman (Ex-officio)
- All Professors / Associate Professors of the Department Members
- Two Assistant Professors of the Department, according to seniority, by rotation every two years. Members
 (If there are four or fewer than four teachers in the Department, the DRC shall consist of all teachers of the Department.)
- Supervisors other than from the University Department will be the invited members of DRC for the candidate concerned only.
- The Research Supervisor of the Ph.D. scholar concerned shall be the Convener of this council (As per UGC Regulation 2022)
- 2.2 The Departments* where **DRC** cannot be constituted as per criteria envisaged in **Clause (2.1)**, the **DRC** shall be constituted as follows:
 - Dean of the Faculty Chairman (Ex-officio)
 - Head of the Department Member
 - Three regular faculty members from sister Departments/ Colleges or from other University not below the rank of Associate Professor/equivalent with the approval of the Vice -Chancellor. In case of non-availability of Associate Professor/ equivalent Assistant Professor may act as the member of DRC.
 - Retired Professor may act as an invitee member of DRC only in case of their scholar.

*Departments in which there are no permanent faculty members

Those departments in which no regular teacher is available, DRC may constitute with sister Departments as:

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Following is the list of sister Departments:

Sl. No.	Name of New Departments	Name of the Existing Departments i.e.
12 4		Sister Department as recognized by Academic Council of the University
1.	Management	Economics/Commerce
2.	Environmental and Disaster	Zoology/Botany/Psychology
3.	Mass Communication	English/Hindi/Urdu/Bengali
4.	Computer Science	Physics/Mathematics
5.	Life Science	Zoology/Botany, Chemistry
6.	Art & Culture	From Affiliated B.Ed./M.Ed. Colleges where there is regular appointment
7.	Foreign Languages	Humanities
8.	Law	From Affiliated L.L.B./L.L.M Colleges
		where there is regular appointment
9.	Education (NASHEWARE) /AR	From Affiliated B.Ed. Colleges where there is regular appointment
10.	Medicine	Zoology/Life science/other related departments of the Faculty of Medicine

Sl. No.	Name of sister Departments
1	Commerce/ Economics/ Management
2	Zoology/ Botany/ Life Science/ Environmental and Disaster Management
3	English/ Hindi/ Bengali/ Urdu/ Mass Communication/ Foreign Languages
4	Chemistry/ Geology/ Environmental and Disaster Management
7	Mathematics/ Computer Science/ Physics
	

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2.3 In case of any dispute in DRC, the matter shall be forwarded to the Dean of the faculty, which may then be forwarded by the Dean with necessary recommendations, to the Vice-Chancellor for final decision on the matter.

2.4 Functions of DRC:

- To review the research proposal and finalize the topic of research.
- 2.4.2 To guide the research scholar to develop the study design and methodology of research and identify the course(s) that he/she may have to do.
- 2.4.3 To periodically review and assist in the progress of the research work of the Ph.D. scholar.
- Each semester, a Ph.D. scholar shall appear before the DRC to make a presentation and submit a brief report on the progress of his/her work for evaluation and further guidance. The DRC shall submit its recommendations along with a copy of Ph.D. scholar's progress report to the Ph. D. Cell. A copy of such recommendations shall also be provided to the Ph.D. scholar.
- 2.4.5 In case the progress of the Ph.D. scholar is unsatisfactory, the DRC shall record the reasons for the same and suggest corrective measures. If the Ph.D. scholar fails to implement these corrective measures, the DRC may recommend, with specific reasons, the cancellation of the registration of the Ph.D. scholar from the Ph.D. programme.
- 3. Research Advisory Committee and its Functions:
 - (1) There shall be a Research Advisory Committee or an equivalent body as defined in the Statutes/Ordinances of the University concerned for each Ph.D. research scholar. The Research Supervisor of the Ph.D. scholar concerned shall be the Convener of this committee, and this committee shall have the following responsibilities:
 - i. To review the research proposal and finalize the topic of research.
 - ii. To guide the Ph.D. scholar in developing the study design and methodology of research and identify the course(s) that he/she may have to do.
 - iii. To periodically review and assist in the progress of the research work of the Ph.D. scholar.

(2) Each semester, a Ph.D. scholar shall appear before the Research Advisory Committee to make a presentation and submit a brief report on the progress of his/her work for evaluation and further guidance.

Advisory Committee shall submit its recommendations along with a

copy of Ph.D. scholar's progress report to the Departmental Research Council concerned. A copy of such recommendations shall also be provided to the Ph.D. scholar.

(3)In case the progress of the Ph.D. scholar is unsatisfactory, the Research Advisory Committee shall record the reasons for the same and suggest corrective measures. If the Ph.D. scholar fails to implement these corrective measures, the Research Advisory Committee may recommend, with specific reasons, the cancellation of the registration of the Ph.D. scholar from the Ph.D. programme.

• 5. Eligibility Criteria

- Master's degree with required 55 %(5% relaxation for SC/ST/ OBC [non creamy layer]/EWS and differently abled)
- The admission process and criteria for admission will be as per letter No. F.4-1(UGC-NET Review Committee)/2024(NET)/140648 dated 28/03/2024 issued by UGC-NET
 - o candidates with valid NET score.(category III)
 - o candidates who have qualified NET exams in Category I&II are also eligible to apply for the Ph.D program

SI.No.	Particulars	Work of the University	Work of the research scholar	Work by Faculty/Dean/HOD	Remarks
1.	Eligibility		Master's		UGC
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6. Interview

- Shortlisted candidates shall be called for an interview.
- Assessment of research aptitude, subject knowledge, and proposed research area.
- Statement of purpose stating the research interest area is to be submitted by the candidate in two copies.

SI. No.	Particulars	Work of the University	Work of the research scholar	Work by Faculty/Dean/HOD	Remarks
1.	Interview (30% Marks)		Assessment of research aptitude, subject knowledge, and proposed research area	HOD,DRC & RAC conducts the interview	Interview details in prospectus
-			Statement of purpose stating the		
			research interest area is to be submitted by		
	en de la griffe de De de gregoria de Persona		the candidate in two copies		

7. Final Admission

- Selection based on merit (NET score[70%] + interview score [30%]
- Merit List will be prepared as per vacancy under each supervisor
- Thereafter Offer /confirmation letter may be issued.

With this the candidate completes admission formalities and becomes eligible for enrollment for the Ph.D programme

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- 7.1 Admission of International students in Ph.D. programme.-(Clause 7 of UGC Regulation 2022)
 - (1.)Each supervisor can guide up to two international research scholars on a a supernumerary basis over and above the permitted number of Ph.D. scholars as specified in clause 6.3 of UGC Ph.D Regulation 2022.
- (2) The University will form Foreign Students Admission Committee and Equivalence Committee and it will decide the selection procedure for Ph.D. admission of international students keeping in view the guidelines/norms in this regard issued by statutory/regulatory bodies concerned from time to time.

SI.No.	Particulars	Work of the University/Exam Section	Work of the research scholar	Work by Faculty/Dean/HOD	Remarks
. 1.	Final admission	Selection based on merit (NET score[70%] +		in the state of the second of	UGC Regulation 2022
	in vala in the Savidara	interview score [30%]		e prag to province e w el statilizaç	in the University
		Merit List will be prepared as per vacancy under each supervisor			-website
2.	Offer Letter/ Confirmation Letter	Offer letter/Confirmation Letter may be issued by exam section	: 		Uploaded in the University website by exam section

8. Ph.D Coursework

• 8.1 Registration

Enrollment is mandatory in Ph.D. coursework. The Ph.D course work shall be treated as a pre-requisite for Ph.D program

• 8.2 Course Completion

- o Completion of core and elective courses, including Research Methodology and Research Publication ethics. The course with a minimum of 12 credits.
- The other papers will be of Basic computer Application and Discipline specific elective.
- Minimum required GPA/grades must be achieved. (55 % marks or it's equivalent on 10 point scale)
- Assigning of 4-6 hours per week of teaching/research assistantship/tutorial/lab work by the HOD/Supervisor

8.3 Coursework Evaluation

Internal assessments(2) presentations, assignments, (as per decision of the Department) and final exams conducted by the University.

8.4 Coursework Clearance

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o Issuance of coursework completion certificate and marksheet by the Exam Section

	SI. No.	Particulars	Work of the Exam Section	Work of the research scholar	Work by Faculty/Dean/HOD	Remarks
	1. ;	Ph.D course work	Exam Section notifies for admission in Ph.D course work	Registers for the Ph.D course by paying appropriate	HOD provides the syllabus to the students after admission	UGC Regulation 2022 uploaded in the University
			(The course is of 12 credits)	fees	to governmenty of	website
	2.				Assigning of 4-6 hours	
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9.1 Supervisor Allocation

- Allocation of research supervisor(s) based on area of interest and availability and vacancy published on website.
- Eligible Professor/Associate Professor/Assistant Professor can guide upto 8/6/4 gal samair**o** Ph.D research scholars respectively
 - Supervisors upto the age of 70 years age can guide Ph.D research scholar if in superannuation the service is left for more than three years.
 - Co-Supervisors from within the same department or other departments of the same institution or other institutions may be permitted with the approval of the competent authority.

Adjunct Faculty members shall not act as Research Supervisors and can only act as co-supervisors.

In case of interdisciplinary/multidisciplinary research work, if Co Supervisor from outside required, Department/School/Centre/College/University may be appointed.

SI.No.	Particulars	Work of the Registrar Section	Work of the research scholar	Work by Faculty/Dean/HOD	Remarks
1.	Allocation of Supervisor	Publishes the	Student searches	Allocation of research	Vacancy list
		vacancy list in the University website	for the supervisor according to their research	supervisor(s) based on area of interest and availability and vacancy	uploaded in the University website
			interest area		UGC
2.	Eligibility of supervisor			Eligible Professor/Associate Professor/Assistant Professor can guide upto 8/6/4 Ph.D research scholars respectively. The Professor & Associate Professor shall have 5 publication and Assistant Professor 3 publications as research paper in peer reviewed /Refereed journal.	Regulation 2022 uploaded in the University website
3.	Eligibility of superannuating Supervisor		anarata-gai sida galai	Supervisors upto the age of 70 years age can guide Ph.D research scholar if in	UGC Regulation 2022 uploaded
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9.2 Research Proposal Submission

- Candidate shall prepare and submit a detailed research proposal/synopsis before the Research Advisory Committee along with their application and consent letter of the supervisor. Further the HOD fixes the date of the DRC for the approval of the synopsis/research proposal
- Part time research scholars will submit NOC from appropriate authority for conducting research work in the University.
- The research proposal/synopsis must contain the sections such as:
 - > Introduction
 - Review of literature/state-of-the-art
 - Problem to be investigated
 - > Objectives of the research
 - Research questions and or Hypotheses
 - Research methodology
 - Research design
 - > Tools to be used in the collection of data and analysis
 - > Significance of proposed work
 - > Research limitations and future work
 - Tentative chapterization
 - References (Bibliography also desirable).

	SI.No.	Particulars	the	research the	Faculty/Dean/HOD	Remarks	
	1.	Research Proposal /synopsis	University	candidate shall prepare and submit a detailed	The HOD fixes the date of the DRC for the approval of the	Appendix 1 (Format of	
\$		submission		research proposal/synopsis before Research Advisory Committee and then forwarded to Department Research Council along with their application form and consent letter of the supervisor.	synopsis/ research proposal	Synopsis mentioned in it)	The state of the s
) of	2	NOC for part time research scholars		Part time research scholars will submit NOC from appropriate	/ / / · ·	02/0	

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	authority	for	
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• 10. Pre-registration Seminar:

- The research scholar shall make a Power point Presentation of the synopsis before the Departmental Research Council (DRC) &Research Advisory Committee(RAC). The research supervisor shall be the convenor of the RAC for the day of presentation of the synopsis by his/her research scholar.
- DEPARTMENTAL RESEARCH COUNCIL(DRC) shall scrutinize and process the Ph.D. application forms and display the list of eligible candidates on the notice board/website.
- o PRE-REGISTRATION SEMINAR: After the scrutiny of the Ph.D. registration forms, the candidate will be informed at least one week in advance to be present with his/her synopsis in an open Pre-Registration Seminar to be held in the Department, the date of which will be fixed in consultation with Dean of the Faculty concerned. Participation of the Dean of the Faculty, members of the DRC,RAC, Supervisor, other Faculty members of the Department and the Post Graduate students will be ensured by the Head of the Department. The research plan and synopsis of the proposed research programme will be discussed by the RAC and shall be approved by the DRC and submitted to concerned Post Graduate Research Council of the University for final approval and recommendation.
- o DATE OF PRE-REGISTRATION: The date of the successful Pre-Registration Seminar shall be taken as the provisional date of registration, subject to the approval of the Post Graduate Research Council.
- o After approval from DRC and the Dean the files is to be submitted to the Registrar along with the prescribed fees in six copies enclosing the Appendix 1-4
- The synopsis is further approved by the PGRC and the research scholar will be provided registration number from the Registrar section after approval from the PGRC. (Annexures 5)
- After the completion of the registration process out of the six files submitted in the Registrar section, three files will be sent back to the Department in a week. Out of the three files, one file will be kept in the Department and the other two files will be handed over to the Supervisor and the research scholar.

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11. Progress Monitoring

presentation of periodic progress reports by the research scholar will be made in each semester in an open seminar before the RAC &DRC and submitting it (Appendix 6) in six copies.

Regular presentations/seminars to monitor the progress of the research scholar.

SI.No.	Particulars	Work the	of	Work of the research	l	ty/Dean/H	OD	by	Remarks
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1.	Progress			The student	HOD	arranges	for	the	Appendix

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• 12. Duration of the Programme

O Doctoral Programme shall be of Minimum duration of three years including course work and maximum of six years duration and not exceeding 8 years in case of re registration.

Women candidates and person with disability (more than 40% disability)may be allowed a relaxation of two years in maximum., however the total period for the completion of a Ph,.D programme in such cases should not exceed 10 years from the date of admission in the Ph.D program.

Female research scholar may be provided maternity leave/child care leave for

upto 240 days in the entire duration of the Ph.D program.

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13. Pre-Submission Requirements

13.1 Publication Requirement

- At least two research papers published in peer-reviewed/refereed journals.
- Paper presentation in two seminars

13.2 Pre-Submission Seminar

- Candidate shall submit the application to the Head of the Department regarding the submission of the draft of the thesis.
 - Candidate will be provided a date by the concerned Head of the Department for submission of the draft thesis.
 - PRE-SUBMISSION SEMINAR: After completion of the entire research work, the candidate shall apply for Pre-Ph.D. Submission Seminar along with these documents:

(a) certificate of course work and Semester wise report submission

- (b) Five copies of the summary of the research work completed.
- o (c)Draft copy of the Thesis complete in all respect.
- (d)Reprints (three copies) of published/accepted research papers based on the Thesis
- Head of the concerned Department after the receipt of the above documents shall fix a date for Pre-submission Seminar in consultation with the concerned Dean of the Faculty and supervisor and notify the same.
- o Candidate presents his/her draft thesis through Power point Presentation before the DRC, Dean, faculty members, research scholars and students.
- Feedback from DRC,RAC& Dean is incorporated for draft thesis submission and final approval is provided for Thesis submission in open seminar before DRC,RAC, Dean, faculty members, research scholars and students.
- Students submit Appendix 10 in two copies to the Head of the Department with the required documents.

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5.	Submission of Draft along with the required documents	Section (Section (Sec	two copies to the Head of the Department with	the second secon	Appendix 10 of the regulation

14. Thesis Submission

• 5.1 Plagiarism Check

- The soft copy of the Thesis is to be submitted through Heads of respective Departments to INFLIBNET Co-ordinator for plagiarism check. Thresholds must be met.(plagiarism below 10%)
- o Students fill up the Appendix 9 and gets it duly signed by INFLIBNET co-Ordinator and Controller of Examinations

	SI.No.	Particulars	Work of	Work of the	Work by	Remarks
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-	2.	Plagiarism report and certificate	INFLIBNET Co- ordinator	Students fill up the Appendix 10 and gets it	to a service and the service of the	Appendix 9 of regulation
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14.2 Submission of Thesis

- The candidate shall submit soft and seven hard copies) of the thesis along with the required documents (plagiarism report, No Dues certificate, etc.) as and when the Controller of Examinations provides a letter regarding the submission of the thesis. The candidate shall submit a summary(7) along with the thesis (7 copies each)
- o The Thesis shall be presented with the following specifications/format:
- (a) Size of the Paper: A4. Thesis must be printed on one side of the paper.
- (b) Font Type: Times New Roman/Arial for English and Kruti Dev 010 for Hindi.
- (c) Font Size: Font size for English text is 12pt. in standard form and for Hindi is 14pt. (d) Font of Chapter Headings and Sub-Headings: Chapter headings may be written in all Capitals, bold text in point size 15. Sub-headings are written with left margin alignment. First level sub-headings are written in normal sentence case using bold text in point size 14. Second level sub-headings are point size 13.
- (d) Spacing and Paragraphing: Printing shall be in standardized form with 1.5 line spacing · Leave as triple spacing (2 empty lines) in base point size 12 before and after sub-headings and one empty line after all sub-headings · Use one empty line between left-justified paragraphs
- (e) Margin: Left margin should be 4cms and right and top margin should be 2cms. Bottom margins should be 2.5cms. No ornamental bordering of sides is permitted
- (f) Page Numbering: Preliminary pages of the Thesis, i.e. those preceding in text are to be numbered in Roman numbered. Text should be numbered in Arabic beginning with Pg No 1 on the first page of chapter 1.
- (g) Preliminary sections of the Thesis should include, Declaration of the Candidate, Declaration of Attendance, Certificate from Supervisor, Plagiarism Check Certificate, Declaration by Candidate and Supervisor regarding Plagiarism, Acknowledgement, Table of Contents, List of Tables, List of Figures/Diagrams, List of Abbreviations (if any) and an Abstract of the Thesis.
- (h)Footnotes and equations should be in consecutive numerical order.
- (i) Referencing: In text references should be numbered and numbered list of these references must be provided at the end of each chapter in order of citation. ibid and op.cit may be used appropriately.
- (j) Bibliography: All references cited in the Thesis along with other important works read and used to enhance understanding but not cited in the Thesis, must be given in alphabetical order at the end of Thesis under Bibliography.
- (k) Referencing and Citation Style: Citation i.e. a way of giving credit to individuals for their creative and intellectual works that you utilised to support your research. The referencing of work and Citation style in the Faculty of Science and Social Science will be in IEEE Referencing Style/American. Psychological Association (APA) style (7th edition), for Faculty of Humanities except for the Indian Languages, format shall be Modern Language Association (MLA) (8th edition).
- O University shall complete the entire process of evaluating of Ph.D thesis, including the declaration of the viva voce result, within a period of six months from the date of submission of the thesis

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14.3 Appointment of Examiners

University/Controller of Examinations shall appoint two external and internal examiners for thesis evaluation as per the list submitted by supervisor to the Controller of Examinations (Appendix 11)

The viva voce board shall consist of the supervisor and at least one of the two

external examiners and may be conducted online.

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15. Thesis Evaluation and Viva Voce

- 15.1 Evaluation Reports (Appendix 12)
 - Examiners review the thesis and provides the evaluation reports.
- 15.2 Corrections (if required)
 - o Candidate incorporates suggested correction.
- 15.3 Viva Voce / Defense
 - o The Research Scholar is provided a letter from Controller of Examinations regarding the fixed date of Final Viva Voce Date through mail and an intimation is provided to the research scholar through Supervisor /Head
 - The research scholar defends the thesis work in open seminar for viva -voce exam before the DRC,RAC, Dean, one external examiner, internal examiner faculty members, research scholars and students
 - Candidate shall respond to queries and defend his/her research work.
 - After the successful completion of the viva voce Exams and notification of award of degree by the Controller of Examinations ,out the 7 copies of the thesis submitted by the research scholar two copies are sent to the External and internal Examiner. One copy will be kept in the Exam section and in the Central Library respectively. The other three copies will be sent to the Department. From amongst these three copies one will be kept in the Departmental Library and the other two copies will be handed over to the supervisor and the research scholar.

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16. Award of Degree

- 16.1 Recommendation for Award
 - o Based on thesis evaluation and viva voce exam before the External examiner ,DRC and RAC. The form (Appendix 12) is filled and submitted by External Examiner to the Controller of Examinations. The candidate after defending his/her research work shall be recommended for the award of Ph.D degree.
- 16.2 Notification by Examination Section/Controller of Examinations for the award of degree is provided to the research scholar, Supervisor through mail.
- 16.3 Degree Awarded
 - Provisional Degree shall be provided to the research scholar according to the provisions of the
 - Ph.D. degree shall be conferred in convocation and official notification may be issued.

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17.Depository with INFLABRET:

o The soft copy of the Thesis according to the format (Appendix 14) present in Shodhganga website is to be submitted to the INFLIBNET co-ordinator for uploading it in Shodhganga website along with the notification of the Ph.D award.

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BINOD BIHARI MAHTO KOYALANCHAL UNIVERSITY, DHANBAD, JHARKHAND - 826004

APPLICATION FORM FOR REGISTRATION IN Ph. D RESEARCH PROGRAMME

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The **synopsis** must contain the sections such as: Introduction; Review of literature/state-of-the-art; Problem to be investigated, Objectives of the research, Research questions and or Hypotheses, Research methodology, Research design, Tools to be used in the collection of data and analysis, Significance of proposed work, Research limitations and future work, Tentative chapterization, References (Bibliography also desirable).

28.	Availability of the infrastructure and facilities at the proposed place of work in relation to the proposed synopsis. Give details:
29.	Whether any collaboration in the form of library, laboratories, etc. is required from another Institution. If so, give details including the 'Certificate' from the authorized person of the Institute / Head of the Department / University allowing the candidate to use the facilities.
30.	Name at least SIX eminent persons in the area of proposed research work in India / abroad to whom the proposed synopsis may be referred for opinion.
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• Proposed synopsis is in format (*Appendix 1 of Ph.D. Regulation*) and is approved / suggestions need to be incorporated.

If suggestions need to be incorporated, Proforma-2 has to be filled after incorporation of the suggestions.

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Head of the Department

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Summary of the candidate for the Ph.D. Registration

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1.		Description	Signature of Member
2.	Name of the Candidate & Address	,	·
3.	Topic of the Research		
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5.	Name of the Supervisor & Address		
6.	Name of the Co-Supervisor & Address		
7.	Date of DRC Meeting Date of Pre-Registration Seminar		
8.	Eligibility Criteria for PhD Registration NET/CSIR/GATE/M.Phil		
9.	Documents (Duly filled Application Form (Appendix – 1), along with requisite documents like Appendix – 15 or 16, Proforma – 1& 2 Certificates, NOC, Publications, Synopsis (six copies) DRC & Pre-Registration Seminar resolution copy		
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1.	Objective of the Research project
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3.	Work done
4.	Work to be done
5.	Expected time of completion
6.	Difficulties in implementation of the Project
7.	Suggestions need to be considered by the DRC , RAC and Research Council
8.	Details of Research paper Published / Accepted & Conferences / Seminars attended
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Declaration of Attendance to be furnished by the Supervisor

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Grammar and composition: Does grammar and composition adhere to proper grammatical usage, logical format and correct spelling?

Referencing: Has the author referred to the most recent and most appropriate work? Is the present work set in the context of the previous work? Are the cited materials relevant and important to the topic? (Attach additional sheet, if required).

Balance: Do you think the overall balance and structure of the thesis is good? Should the authors concentrate more on a specific area of the thesis, or are there some sections, which are unnecessary and should have been reduced or eliminated? (Attach additional sheet, if required).

Conclusion: Does the thesis contain a carefully written conclusion, summarizing what has been done and why it is interesting and useful? (Attach additional sheet, if required).

Future direction: What are future directions for the research presented? (Author's opinion and your opinion) (Attach additional sheet, if required).

Significance: Does the thesis contain important new results? Is likely to make significant impact on current research? (Attach additional sheet, if required).

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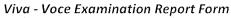
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Would you like the revised thesis to be sent back to you for re-evaluation?

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- 03_contents (Table of Contents)
- 04 abstract (Abstract)
- 05 chapter1(Chapter 1)
- 06_chapter 2
- 07_chapter 3
- 08_chapter 4
- 09 chapter 5
- 10_annexures (Bibliography, References, Questionnaires, etc.)

 (If more than 5 chapters are there in the thesis it should be randomly named as 11_chapter 6, so on and so forth)
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Academic Session: [2025-2026]

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Sample format of a Ph.D. Research Scholar Registration Slip

BINOD BIHARI MAHTO KOYALANCHAL UNIVERSITY Ph.D. Research Scholar Registration Slip

(Under [Faculty Name] / Doctoral Research Program)

- Name of the Scholar: [Full Name]
- Father's Name:
- Date of Birth:
- Gender:
- Registration Number: [PhD/Reg/Year/Number]
- **Department/Discipline**: [Department Name]
- Faculty: [Faculty Name]
- Date of Admission: [DD/MM/YYYY]
- Date of Registration: [DD/MM/YYYY]
- Research Area / Title (Provisional): [Provisional Title of the Research]
- Mode of Study: Full-Time / Part-Time
- Supervisor: [Name and Designation of Supervisor]
- Co-Supervisor (if any): [Name and Designation]

The above-named scholar has been officially registered for the Ph.D. program as per the norms of the University.

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[Name, Designation, and Seal]

Date of Issue: [DD/MM/YYYY]

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It is hereby notified that the following research scholar has been awarded the degree of **Doctor of Philosophy (Ph.D.)** by [University Name] upon successful completion of the prescribed course work, submission of the thesis, and defence of the research work before the duly constituted Viva-Voce Examination Board as per UGC Regulation 2022.

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Department: [Department Name]
Faculty: [Faculty/School Name]

Title of the Thesis: "[Exact Title of the Thesis]"

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Sample format of a Provisional Certificate of a Ph.D. Scholar Awarded Degree

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PROVISIONAL CERTIFICATE OF DOCTOR OF PHILOSOPHY (Ph.D.) AWARD

This is to certify that:

Name: Dr. [Full Name] Registration Number:

Department:

Faculty:

Thesis Title: "[Exact Title of the Dissertation]"

Supervisor(s)& co-supervisor(if any): [Name(s) of Supervisor(s)]

has successfully completed all the requirements for the award of the degree of **Doctor of Philosophy (Ph.D.)** in [Subject/Discipline] as per the rules and regulations of [University Name].

The degree was awarded on [Date of Award/Convocation], based on the approval of the competent authority after evaluation of the thesis and successful defence in the viva-voce examination.

This certificate is issued for all official and academic purposes.

Issued on: [Date]

Certificate No: [Certificate Number]

Signature

[Name of Controller of Examinations]
Controller of Examinations
[University Name]
[Seal and Signature]

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[Name of University] (Established under [Act/Charter Details]) [University Emblem]

Doctor of Philosophy (Ph.D.) Degree Certificate

This is to certify that **Dr.** [Full Name], [registration Number] [Date] having fulfilled all the requirements and having been duly examined, has been awarded the degree of **Doctor of Philosophy** (Ph.D.) under UGC Regulation 2022 in the Faculty of [Faculty Name], in recognition of the thesis entitled "[Title of the Thesis]", under the supervision of [Supervisor's Name], and has been awarded the degree [Award Date] of the University.

Registrar/Vice-Chancellor (Signatures with Seal)

[University Seal] [Certificate Number] [Date of Issue]

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